



Le Tour de Vin Tasting Partner Guidelines

Thank you for your generous support of Le Tour de Vin 2025! We are thrilled to have you as a tasting partner for this year's event, and we want to ensure everything runs smoothly for you. Here are the key guidelines for event set-up and logistics:

Please submit your tasting details using this form:

<https://docs.google.com/forms/d/e/1FAIpQLScZrPGkrYhOWQ585YscqDJJdk0P0XPAJy69UqENun9F2U5WGg/viewform?usp=header>

Event Schedule & Set-Up

- **Date & Time:** August 23rd from 6 PM to 10 PM at the Embassy Suites University Ballroom.
- **Set-Up Window:** While general set-up for the event will begin around 11 AM, we recommend that vendors plan to arrive and set up their tables between **2:00 PM and 5:45 PM**. Please be ready to serve by 6:00 PM.
- **Table and Linens:** We will provide each vendor with a 6 foot table with black linens. Cocktail partners will also have a prep table.
- **Table Decor:** The overall theme for the event is **"garden party."** We encourage you to get creative and decorate your tables to fit this theme and your unique tasting.
- **Tasting Submissions:** Please provide us details of your tastings as soon as you have them finalized. To ensure variety, we may ask you to alter your offerings if it is too similar to another participant.
- **Estimated Attendance:** We anticipate around **300 guests**. Please be prepared for this number.
- **Serving Size:** Please plan to serve **sample-size tastings**, not full-size beverages. Suggested sizes: 4 oz or less for Cocktails and/or Mocktails, ; 1-2 oz pours for Wine; 2-4 oz pour for Beer; less than 1 oz pour for Spirits
 - For cocktails, Wanderfolks is willing to provide one case of spirits from their Garden Society line (Gin, Vodka, or Citrus Vodka). Please contact **Dylan Kremer** at (405) 413-0861, dylan@wfspirits.com
- **Drinkware & Supplies:** Le Tour de Vin will have wine glasses and 9 oz plastic cups available. You are welcome to bring your preferred disposable cups that fits best with your sample. Please bring your own utensils, tools, pitchers, dispensers, etc.
- **Ice:** Embassy Suites can provide ice.
- **Volunteers:** If you need any assistance with loading or unloading your supplies, please let us know in advance, and we will arrange for a volunteer to help.
- **Logos:** Please email your logo to letourdevin@gmail.com
- **Other:** You are welcome to display signage for your businesses and handout flyers, coupons or other items at your table to promote your business.

Thank you again for your incredible support for Le Tour de Vin 2025 and our beneficiary, Bridges of Norman. We couldn't make this event a success without you! If you have any questions or need to confirm any details, please feel free to reach out:

LTDV Event Coordinator: Rebekah Collins, 405-473-7436, Rebekah8877@gmail.com